

# **Dance Legacy Child Protection & Safeguarding Policy**

Effective Date: May 2026

## **1. Statement of Commitment**

Dance Legacy is committed to safeguarding and promoting the welfare of all children and young people. All children have the right to feel safe, respected, and protected while participating in classes and activities.

## **2. Scope**

This policy applies to all instructors, participants, and anyone involved in Dance Legacy activities involving individuals under the age of 18.

## **3. Responsibilities**

Dance Legacy is responsible for providing a safe environment and responding appropriately to any concerns. Instructors must act in the best interests of children at all times. Parents/guardians are responsible for providing accurate information and ensuring safe drop-off and collection.

## **4. Safe Practice**

Appropriate boundaries are maintained at all times. Physical contact is only used where necessary for instruction and always in a professional manner. One-to-one situations are avoided where possible.

## **5. Collection & Drop-Off**

Children must be dropped off and collected at designated points. Children will only be released to a parent/guardian or authorised person.

## **6. Photography & Video**

Photos and videos may be taken for promotional purposes. Written requests to opt out will be respected. Extra care is taken when working with under 18s.

## **7. Recognising Concerns**

Concerns may include changes in behaviour, signs of injury, or disclosures made by a child. All concerns are taken seriously.

## **8. Reporting Concerns**

Any safeguarding concern must be reported immediately to the instructor. Where necessary, concerns will be escalated to appropriate authorities in line with UK safeguarding procedures.

## **9. Confidentiality**

Information is handled sensitively and shared only on a need-to-know basis to protect the child.

## **10. Online Safety**

Communication with children will remain professional. No inappropriate messaging or contact will take place outside official channels.

## **11. Behaviour**

Children are expected to behave respectfully. Bullying, discrimination, or inappropriate behaviour will not be tolerated.

## **12. Policy Review**

This policy is reviewed regularly to ensure best safeguarding practices are maintained.