

Dance Fusion UK

Drop Off and Collection Policy for Children and Young People (Under 18s)

Dance Fusion UK - Drop Off and Collection Policy for Under 18s

To ensure the safety, wellbeing, and smooth running of all Fusion Kids classes, the following procedures must be followed by all parents and guardians.

1. Drop-Off Procedure

- All children must be dropped off at the Heart of Campus entrance at Sheffield Hallam University.
- This is the only permitted drop-off location in line with Hallam venue policy.
- Dance instructors will meet students at the entrance and escort them to the studio.
- Parents/guardians must arrive at least 10 minutes before class starts to ensure all students are present and ready on time.
- This helps avoid disruption and ensures students benefit from the full class session.

2. Collection Procedure

- At the end of class, children will be escorted by their instructors back to the Heart of Campus entrance.
- Parents or guardians must meet their child at this same designated point for collection.
- Children will not be permitted to leave the premises unaccompanied unless arranged in advance and in writing.

3. Supervision

- Children are under the supervision of safeguarding-trained, DBS-checked instructors only during class time and during their escort to/from the entrance.

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- Parents/guardians are responsible for their child before drop-off and after collection.

4. Late Drop-Offs or Collections

- Late arrivals may miss essential warm-up and safety instruction.
- Repeated late collection may lead to further review of your child's participation for safety reasons.

We thank you for your cooperation in helping us provide a safe and structured environment for all children.

For any questions, please contact:

Email: dancefusionsheffield@gmail.com

Last reviewed: April 2025

Next review due: April 2026